

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
September 25, 2024

A meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the Coldwell Banker Community Room, 27236 Highway 189, Blue Jay CA

Directors Present:

Gary Clifford, President
Brian Hall, Vice president
Michael Schultz, Secretary
Scott Rundle
Jennifer Devine

Staff Present:

Jennifer Silvestri
Richard Scott

Call to Order: President Clifford called the meeting to order at 5:30 pm.

Roll Call: all Directors were present

Recess: President Clifford recessed the meeting at 5:32 after two attendees would not cease filming the meeting as requested by President Clifford.

Readjournalment: President Clifford readjournalled the meeting at 5:40 pm

Public Comments: A Public Comment session was opened. Public comments included Tracts under AWAC jurisdiction, complaints about the 2010 ballot review process, no Zoom option to attend meeting, tree trimming, bank statements, D and O Employee Liability Practices rider, representation and responsiveness.

Director Comments: Secretary Schultz expressed hope that the next meeting would be quieter. Director Jennifer Devine stated not all property owners want to get rid of CCRs, and that AWAC preserves the aesthetics of the Arrowhead Woods.

Consent Calendar:

- A. 2024/25 AWAC Budget
- B. 2024 AWAC Bylaws Revision
- C. Policies and Procedures:
 - a. Code of Conduct
 - b. Internal Financial Controls
 - c. Inspection Policy
 - d. Privacy Policy

Director Rundle requested the 2024 Bylaws Revisions be pulled from the Consent Calendar and tabled. The request was granted by President Clifford.

Motion to approve amended Consent Calendar: Director Rundle

Second: Secretary Schultz

Discussion: None

Amended Consent Calendar passed.

New Business:

- A. Director Rundle gave a brief overview of the 2025 CCR Renewals. The CCRs expire in December 2025; 55 percent of property owners in renewing tracts must submit ballots for the Tract's CCRs to renew.
- B. Pablo Tello has been voted onto the AWAC Board and will be formally seated in October 2024.
- C. Audit – staff member Jennifer Silvestri advised that the AWAC CPA has agreed to conduct a review of AWAC's internal financial controls policy.

Confirmation of Next Board Meeting:

The next AWAC Board meeting will be October 23, 2024, at 5:30pm. The meeting location may change and will be confirmed prior to the meeting.

Adjournment: There being no further business on the AWAC Board Meeting Agenda, President Clifford adjourned the public meeting at 6:07 pm

Closed Session: The board and staff entered a Closed Session at 6:10 pm. There was no report out of Closed Session.

Minutes prepared by Jennifer Silvestri, Assistant to the Board of Directors

Minutes submitted by Michael Schultz, Secretary, October 2, 2024
