

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
May 12, 2022

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at 27307 St. Hwy 189, Suite 103, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Allison Banner
Ron Dougherty
Jim Taylor

Directors Excused:

Jacki Stanfield

Call to Order: President Scott called the meeting to order at 8:50 a.m.

Approval of Minutes – April 28, 2022 – Mr. Dougherty moved [2nd Mr. Taylor] to approve the minutes as written. **Motion Carried.**

Review and Approve 2022/2023 – Budget – The draft budget was reviewed. Ms. Upton moved [2nd Mr. Taylor] to adopt the budget as presented. Budget is attached for reference. **Motion Carried.**

LACSD/AWAC Update – SB1405, the legislation needed for partnership capabilities has passed two (2) committees and is working its way through the legal process. John Wurm to provide information on obtaining signatures and whether electronic signatures are viable.

Tree Cutting Issues

- **Raub – Kings Cr** – The owners have entered into a payment agreement and are paying monthly,
- **Hoang/Tran – Crest Cir** – Pending an appeal. The appellate court will be in San Diego, so we will be incurring additional legal fees.
- **28968 Partridge Pl, LLC – Partridge** – The owners have met the conditions of the agreement. This matter is closed.

On-going Issues

- **Ausman - Tirol – Fence** – A letter was sent to the owner giving 30 days to provide an alternate plan for the unapproved fence.
- **Turco – West Shore – Paint** – Repaint has occurred on the trim, still needs the garage door completed.
- **Hsu-Chen – St. Bernard – Paint** – An alternate color has been approved. Mr. Hsu is now waiting on the availability of his painter.
- **Emerson – Mitty – Decks** – Pending
- **LeFevre – Brentwood – Shipping Container/Retaining Walls** – A hearing has been scheduled for May 26, 2022
- **Iglesias – Walnut Hills – fence** – This owner has been assessed \$15,000 for failure to meet the conditions of the hearing results. Portions of this fence are still at the property.
- **Kasbar – Palisades – Sheds** – A letter was sent to the owner giving her 30 days to provide an alternate plan.
- **Harmon – Zermatt – Retaining Walls** – A hearing has been scheduled for May 26, 2022.

Other Business

Adjourn The meeting adjourned at 10:20 am.



Minutes prepared by Stacey Lippert.

Draft Budget Fiscal Year 2022/2023

Income	Actual 2019/2020	Actual 2020/2021	Actual 2021/2022	Draft 2022/2023
Additions	16,600.00	17,139.25	13,526.25	13,500.00
Construction Deposit	29,725.00	37,000.00	54,500.00	25,000.00
Damage Assess - Non Compliance	-	225.00	-	1,000.00
Decks	13,100.00	21,850.00	31,200.00	25,000.00
Fences	8,700.00	13,300.00	11,075.00	11,000.00
Inspection & Reinspect	900.00	225.00	-	1,000.00
Misc.	5,050.00	11,325.00	13,150.00	13,000.00
New Home	29,200.00	51,829.25	97,363.75	50,000.00
Outbuilding	3,000.00	5,700.00	5,225.00	5,000.00
Paint	5,150.00	10,060.00	9,450.00	9,000.00
Retaining wall	3,400.00	10,400.00	13,200.00	10,000.00
Roof	3,150.00	3,675.00	3,225.00	3,000.00
Siding	-	1,150.00	500.00	500.00
Tree Damage	-	15,000.00	2,750.00	100,000.00
Tree Permit	15,050.00	21,145.00	18,475.00	18,000.00
Total Income	139,350.00	220,023.50	273,640.00	285,000.00
Expense				
Executive Director	76,100.00	73,800.00	81,352.00	82,000.00
Other Admin	602.00	755.00	1,125.00	1,500.00
Ex Director Car Allowance	-	-	1,500.00	3,600.00
Bank Service Fees	(1.00)	11.00	105.44	40.00
Alarm	496.16	571.16	239.65	-
Community Improvement	-	-	-	30,000.00
Computer Repair/Service	100.00	-	-	1,000.00
Construction Dep Ref	10,800.00	10,000.00	8,500.00	25,000.00
Dues & Subscriptions	269.99	333.74	250.00	350.00
Filing Fees	75.00	40.00	70.00	80.00
Inspection Fees	18,660.00	23,830.00	29,480.00	30,000.00
Car Allowance	2,400.00	2,400.00	3,600.00	3,600.00
Insurance Expense	6,790.45	25,515.22	27,636.92	30,000.00
Marketing & Advertising	2,700.50	2,609.00	2,921.95	10,000.00
Meetings/Board exp	1,504.19	542.67	1,508.85	2,500.00
Office Equipment	-	-	684.29	1,000.00
Office Maint/Move	-	-	818.77	-
Office Supplies	1,566.11	1,993.08	2,031.15	2,100.00
Payroll Taxes	1,305.20	5,618.20	6,166.18	6,200.00
Postage & Delivery	473.78	863.25	865.97	2,000.00
Printing & Reproduction	21.01	881.40	-	1,000.00
Accounting	690.00	750.00	1,310.00	1,800.00
Legal	6,495.85	35,509.83	11,336.24	20,000.00
Rent - Office Storage	8,960.00	9,284.00	10,075.50	9,700.00
Telephone/Internet	2,151.81	2,269.37	2,767.80	3,000.00
Website	325.00	365.00	305.00	1,000.00
Total Expenses	142,486.05	197,941.92	194,650.71	267,470.00
Net Income	(3,136.05)	22,081.58	78,989.29	17,530.00