

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
April 23, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held via Zoom due to Covid-19, Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Bob Parkinson
Jacki Stanfield
Allison Banner

Directors Excused:

Alan Reilly
Jim Taylor

Call to Order: President Scott called the meeting to order at 9:03 am.

Approval of Minutes – February 27, 2020 – Mrs. Stanfield moved [2nd Ms. Upton] to approve the minutes as written. **Motion Carried.**

Treasurers Reports – February and March – The Committee reviewed the reports. Ms. Upton [2nd Mrs. Stanfield] to approve the reports as prepared. **Motion Carried.**

Review Draft Fee Schedule – Ms. Lippert explained that the D&O insurance has increased from \$5,000 to \$20,000 due to the unsubstantiated lawsuits previously filed (and settled) against AWAC. These costs coupled with the increased cost of doing business, necessitates a fee increase. A draft fee schedule was reviewed, changed and subsequently adopted. The new fee schedule will be effective May 1, 2020 which is the start of the new fiscal year. The approved fee schedule is attached to these minutes.

Preliminary Budget Review- Ms. Lippert provided a preliminary budget which will now be modified based on the new fee schedule. The Annual Meeting is scheduled from May 14th – again, via Zoom.

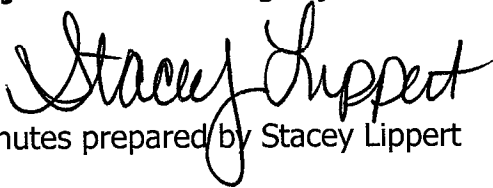
Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – Unfortunately, there was not settlement reached at the Settlement Conference despite the best efforts of Judge Dest. The plaintiffs are still requesting a jury trial. Due to the court closures, this matter will be delayed. Another Settlement Conference will be scheduled. It was noted that 11 property owners in Tract 53 have signed a declaration affirming AWAC authority over the CC&Rs.

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – The new owners were notified of what was required to retain this structure.
- **Hill – Peninsula – Garage and Gazebo** – Boyer is working on the plans for the garage for this property.
- **Alex – Alpen – Fence** – The Committee reaffirmed that this fence is not in harmony with the surrounding area and must be removed in its entirety. Additionally, the owners must also apply for the structure that was recently placed.

Adjourn The meeting adjourned at 9:45 a.m.



Minutes prepared by Stacey Lippert

AWAC Fee Schedule

New Homes & Additions – Permit fees are based on square footage of the project. Calculation of square footage to include living, storage and garage space. New Homes & Additions also require a deposit in addition to the permit fee. Deposits are refundable upon completion of the project. See page 21 of *A Guide To Owning Property In Arrowhead Woods* for requirements for deposit requests.

| | |
|--|-------------|
| First 1,000 square feet | \$1,200 |
| Each additional square foot | \$0.75 |
| (Example: 2,528 sq feet would be \$2,346) | |
| New Home Deposit | \$1,500 |
| Deposit for Additions over 250 sq, feet | \$1,500 |
| Deposit for Additions under 250 sq. feet | \$500 |
| <hr/> | |
| Build-Up Conversion | \$250 |
| Carport | \$1,200 |
| Dormers | \$600 |
| Decks | \$600 |
| Fences – over 100 lineal feet | \$475 |
| Fences – under 100 lineal feet (dog runs, split rail, etc.) | \$300 |
| Hardscape (landscape walls under 3', pillars, etc) | \$475 |
| Outbuildings (under 120 sq feet) Shed, Gazebo, Pergola, Tree or Green House | \$475 |
| Painting | \$75 |
| Re-Inspection Fees | \$75- 1,000 |
| Retaining/Landscape Walls* - over 3 feet | \$1,200 |
| Roofing | \$75 |
| Siding | \$100 |
| Solar Panels | \$200 |
| Stairs | \$475 |
| Tree Inspection – Trimming Only | \$65 |
| Tree Inspection – Removal (with or without trim) | \$75 |
| Windows or Doors (Adding or Relocating) | \$250 |

**Retaining/Landscape Walls over 3-feet - \$300 of the permit fee will be refunded if the following conditions are met: Wall is completed to plan, including all finishes, the approved County building permit is provided to AWAC, and the request for refund is made within 30-days of the completion of the wall.*

Implements 5/1/2020 – fees are subject to change by action of the Committee