

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
April 22, 2021

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Offices. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Jim Taylor
Jacki Stanfield
Allison Banner

Directors Excused:

Alan Reilly
Bob Parkinson

Call to Order: President Scott called the meeting to order at 8:40 am.

Approval of Minutes – March 25, 2021 – Mrs. Stanfield moved [2nd Mr. Taylor] to approve the minutes as written. **Motion Carried.**

Treasurers Report – March 2021 – The Committee reviewed and approved the reports as presented.

Budget, Fee Schedule and Fine Discussion – The Committee reviewed a draft budget and decided that there would be no fee increase for this fiscal year. Additionally, a review of the Bylaws will be done to include a fee schedule for fines for non-compliance. This will assist with preserving the character of the Arrowhead Woods and ensuring the CC&Rs are adhered to. The Committee will review the Budget and Proposed Bylaw change in the near future.

Tree Cutting Issues

- **Alcantara – Yukon –** The owners have paid the fine of \$225 for not obtaining a permit. They have chosen not to have an additional hearing. This matter is closed.
- **Raub – Kings Crt –** Hearing – 9:15AM – Mr. Raub attended the hearing to discuss the proposed damage assessment of \$10,000. He explained that his wife purchased a motorhome and proceeded to cut trees and pave a portion of their

lot to accommodate the motorhome. He indicated that there was a total of four (4) trees removed; however, stated they have been previously topped for the service wires for the house. These trees were removed to accommodate the concrete driveway. He provided some photos (on his phone) for Committee review. He apologized to the Committee and indicated that the motorhome will not be used for camping (as was previously noted by neighbors). He left the meeting.

The Committee reviewed photos, Google earth photos and photos from the MLS when the house was listed for sale. Additionally, Jim Taylor has done work in the area and is familiar with this property. After considerable discussion, the Committee concurred that there was no evidence to justify removal of these trees. They did not have to be removed to construct the parking area, they did not appear to have been topped or appear to be in any distress. Mr. Taylor moved [2nd Mr. Scott] to assess damages at \$1,000 per tree for a total due of \$4,000. **Motion Carried.** The Committee further noted that although not malicious, these trees have been removed and cannot be replaced.

- **Hoang/Tran – Crest Cir** – Pending an appeal.
- **Andersen – West Shore** – Pending.

On-going Issues

- **Alex – Alpen – Fence** – Refer to John Wurm for compliance
- **Hall – St. Bernard – Paint**– Owner has removed the fence but painted and perhaps added hardscape. Owner has been notified again.
- **Ausman - Tirol – Fence** – Some modifications have been made to this fence; however, it is still not in compliance. Another letter to the owner.
- **Turco – West Shore – Paint** – Owners painted the house black with bright red trim and a yellow door. Trim and door color were not approved. There are multiple complaints on this property, which is now in escrow. Referred this matter to John Wurm. New owners have agreed to repaint and will provide a formal letter for compliance.
- **Hsu-Chen – St. Bernard – Paint** - New owners painted the house without AWAC approval. White body color with a very bright blue trim (and a lot of trim color). John Wurm sent another notice.
- **Williamson – Golden Rule – Multiple Sheds** – Complaints received over the summer of multiple sheds in the rear yard, with the newest shed being built on the property line. John Wurm sent a second notice. Yesterday the owner phoned and stated that the shed would be removed.
- **Emerson – Mittry – Decks** – New deck observed being built last summer. Multiple letters to the owners to provide plans to AWAC; however, no response. Referred to John Wurm for compliance. Owner is attempting to comply. He hired a contractor to handle all of the permitting; however, he did follow through and did not finish the job.

- **LeFevre – Brentwood – Shipping Container/Retaining Walls** – This has been an ongoing issue which was forward to John Wurm for compliance. Owner contacted the office and stated that the shipping container would be removed by April 15th and that he is working on the plans for the retaining walls. There has been no change or application as of today.

Adjourn The meeting adjourned at 10:12 am.

A handwritten signature in black ink that reads "Stacey Lippert". The signature is written in a cursive, flowing style.

Minutes prepared by Stacey Lippert.