

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
March 25, 2021

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Offices. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Jim Taylor
Jacki Stanfield
Bob Parkinson

Directors Excused:

Alan Reilly
Allison Banner

Call to Order: President Scott called the meeting to order at 8:34 am.

Approval of Minutes – February 25, 2021 – Mrs. Stanfield moved [2nd Ms. Upton] to approve the minutes as written. **Motion Carried.**

Treasurers Report – February 2021 – The Committee reviewed and approved the reports as presented.

Tree Cutting Issues

- **Hoang/Tran – Crest Cir –** Judge Garza has reversed his decision to award legal fees; however, has awarded costs of approximately \$2,800. The Hoang/Tran party has appealed the ruling; however, the court is backed up 18 to 24 months so, this matter will be pending for a while.
- **Raub – Kings Crt –** Hearing – 9:00AM – This party has not responded; therefore, the hearing will move forward without them present. Photos of the tree in question were reviewed. It appears that the dba is 20+ inches and without additional information as to why this tree was removed, the Committee has no choice but to find damages in the amount of \$10,000. This tree appears to be healthy, not close to the structure and doesn't appear removal was required to construct a concrete parking pad. The Committee directed Ms. Lippert to notify the owners that a damage assessment of \$10,000 has been assessed and is due and payable.

- **Andersen – West Shore** – The hearing scheduled for today at 9:15AM has been canceled because the owners have submitted an application for tree removal for review. The application was accompanied by an Abatement Notice from the County of San Bernardino; however, the County does not require removal of live trees. After reviewing the location of the removed trees, the Committee determined that had a permit been filed, these trees would have been approved for removal and therefore there are no damages. Mr. Parkinson moved [2nd Mr. Taylor] to assess a reinspection fee of \$75 and a fine of treble the permit fee (\$225) for failure to obtain AWAC approval. **Motion Carried.** It was noted that this property owner was sent two notices regarding this issue and multiple letters regarding on-going issues at the property. They have not been responsive or compliant.
- **Alcantara – Yukon** – This owner responded very quickly and has since applied for removal of these trees. Photos from the owner were received indicating that these trees were within 10-feet of the house and were leaning over the walkway during the heavy snowstorms. Ms. Stanfield moved [2nd Mr. Parkinson] to assess a fine of treble the permit fee (\$225) for failure to obtain AWAC approval. **Motion Carried.** The owners to be notified and told that trees often lean during heavy snowstorms but, then spring back. Trimming these trees may have mitigated any issues.

On-going Issues

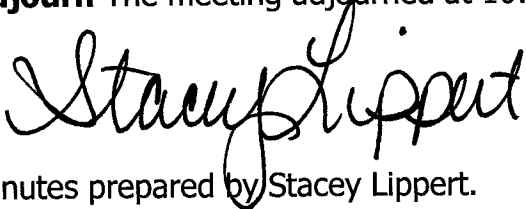
- **Alex – Alpen – Fence** – Refer to John Wurm for compliance
- **Hall – St. Bernard – Paint**– Owner has removed the fence but painted and perhaps added hardscape. Owner has been notified again.
- **Ausman - Tirol – Fence** – Some modifications have been made to this fence; however, it is still not in compliance. Another letter to the owner.
- **Turco – West Shore – Paint** – Owners painted the house black with bright red trim and a yellow door. Trim and door color were not approved. There are multiple complaints on this property, which is now in escrow. Referred this matter to John Wurm. New owners have agreed to repaint and will provide a formal letter for compliance.
- **Hsu-Chen – St. Bernard – Paint** - New owners painted the house without AWAC approval. White body color with a very bright blue trim (and a lot of trim color). John Wurm sent another notice.
- **Williamson – Golden Rule – Multiple Sheds** – Complaints received over the summer of multiple sheds in the rear yard, with the newest shed being built on the property line. John Wurm sent a second notice. Yesterday the owner phoned and stated that the shed would be removed.
- **Emerson – Mitty – Decks** – New deck observed being built last summer. Multiple letters to the owners to provide plans to AWAC; however, no response. Referred to John Wurm for compliance. Owner is attempting to comply. He hired a contractor to handle all of the permitting; however, he did follow through and did not finish the job.

- **LeFevre – Brentwood – Shipping Container/Retaining Walls** – This has been an ongoing issue which was forward to John Wurm for compliance. Owner contacted the office and stated that the shipping container would be removed by April 15th and that he is working on the plans for the retaining walls.

Other Business

Ms. Lippert was directed to draft changes in the handbook to allow for a flat fine for failure to apply for a permit. There are too many people doing work and then asking for permission. Permission must be obtained prior to the work. Perhaps a fine would prompt owners to comply without being reminded.

Adjourn The meeting adjourned at 10:45 am.



Minutes prepared by Stacey Lippert.